

SOUTH DAKOTA SCHOOL OF MINES AND TECHNOLOGY

Policy Manual

SUBJECT: Office Space for Emeriti Faculty

NUMBER: Policy II-5 (Formerly Policy II-B-3)

As existing programs expand and new programs are added, the School of Mines may not be able to grant office space to all who show commitment and dedication to the university regardless of employment status. The following priorities and conditions will guide the making of difficult choices, should they be needed.

1. The needs of regular faculty will be addressed prior to those of emeritus faculty.
2. Emeritus faculty having office space should be actively involved in projects benefiting the university.
3. There is no guarantee that emeriti faculty will have space or will have individual space.
4. Requests for office space for emeriti faculty, with appropriate justification, should be made on an annual basis by the end of July by the department head to the Provost/Vice President for Academic Affairs. Requests not submitted by the July deadline will be held until all other needs have been met.
5. There is no guarantee that the space assigned the emeritus faculty member will be in the immediate areas of the department from which the individual retired.

SOURCE: Office of the Provost, Nov. 2008; Office of the Provost, Dec. 2009

BOR Reference: Policy 4:43