

# SOUTH DAKOTA SCHOOL OF MINES AND TECHNOLOGY

## Policy Manual

**SUBJECT:** Audited Courses and Registrations for No Credit

**NUMBER:** Policy II-4-2 (Formerly Policy III-19)

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A student at the South Dakota School of Mines and Technology may choose to audit a course or take course for no credit but with a grade.

1. The request to audit a course or to enroll with no credit must be made prior to the census day of the term (during the drop/add period) by written petition to the Registrar. The petition has no effect on the tuition charge of a course.
2. The outside preparation of auditors is entirely voluntary. Their participation in classroom discussions and examinations and the minimum attendance requirements are subject to arrangements with the instructor of the course being audited. Failure to meet these arrangements will be cause for changing the grade in the course from "AU" to "W".
3. An auditor is allowed neither credit nor a grade for the course even if the auditor satisfactory passes the final examination of the course.
4. An audited course cannot count toward the definition of a full-time load for purposes of securing financial aid nor for establishing eligibility to compete in intercollegiate contests.
5. An audited course may not be used to qualify for a reduced tuition rate, but will be counted toward any upper limits on the number of credit hours a student may carry, and will be counted in determining requirements for paying campus fees and guarantee deposits.
6. An audit (AU) grade is the only grade that will not count as a retake.
7. A course taken for no credit but with a grade will be treated the same as an audited course except that the student will be expected to prepare and participate in the course to the same extent as all other students. The grade awarded will not be counted in the student's grade point average.

**SOURCE:** Office of the Vice President, fall 1982; Office of the Provost, Sept. 2004; Office of the Provost, Dec. 2009

**BOR Reference:** Policy 2:4, Policy 2:10